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AUTHORIZATION LETTER TO CLAIM MONEY

December 6, 2051

To Whom It May Concern,

I, **[Your Name]**, residing in **Houston, TX 77001**, am writing to formally authorize **Maria Turner** to act on my behalf regarding the claim of funds from the **Insurance Company**. I am currently unable to attend to this matter personally due to being out of town, and therefore, I have appointed Maria Turner to handle all related tasks.

Jane Smith will be authorized to:

1. **Submit and sign any required claim forms or documents** related to my insurance policy, number **ABC123456**.
2. **Collect the claim amount of \$5,000** on my behalf.
3. **Communicate with your office** to facilitate any additional procedures necessary for the processing of the claim.

Please extend your full cooperation to **Maria Turner** and provide her with any assistance she may need to complete the claim process. For verification purposes, or if you need further information, please feel free to contact me directly at **(555) 123-4567** or via email at **[Your Email]**.

Thank you for your prompt attention to this matter.

Best Regards,

Signature