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Appeal for Unemployment Benefits

[YOUR NAME]

Minneapolis, MN 55401

[YOUR EMAIL]

Minnesota Department of Employment Security

Minneapolis, MN 55401

October 9, 2050

Subject: Appeal for Reduction of Unemployment Benefits

Dear Minnesota Department of Employment Security Appeals Department,

I hope this letter finds you well. I am writing to formally appeal the recent decision regarding the reduction of my unemployment benefits. My name is [YOUR NAME], and my claim number is 119839487. I was previously receiving benefits in the amount of \$400 per week, which have now been reduced to \$250 per week as per your recent notification dated September 30, 2050.

I believe this reduction is unjustified due to the following reasons:

- Employment Status:** I have been actively seeking employment since my termination from [YOUR COMPANY NAME], where I worked as a Marketing Specialist from January 15, 2019 to August 20, 2025. Despite my efforts to find a new position, the job market in my area has been particularly challenging. I have submitted applications to over 30 companies, yet I have not received any offers.
- Financial Impact:** The current benefit amount of \$250 is insufficient to cover my basic living expenses, which include rent, utilities, and food. My previous benefit amount allowed me to manage these essential costs. A further reduction jeopardizes my ability to sustain myself during this challenging time.
- Misunderstanding of Eligibility:** It appears there may have been a misunderstanding regarding my eligibility based on my work history. I have included documentation supporting my claim, including my employment records from [YOUR COMPANY NAME] and evidence of my job search activities.

I kindly request a thorough review of my case and the decision to reduce my benefits. Attached to this letter are copies of relevant documentation, including my job applications and correspondence with potential employers.

I appreciate your attention to this matter and look forward to your prompt response. If you require any further information or documentation, please do not hesitate to contact me at [YOUR EMAIL] or 222 555 7777.

Thank you for considering my appeal.

Sincerely,

[YOUR NAME]